

Hi Parents!

Myles and I are really excited to see your kids and students on Sundays at 9 a.m. We hope you'll join us in person!

We have a new check-in system to share with you. We're hoping it makes the check-in process even easier for you and your family, while keeping your child safe.

Before Sunday morning, we encourage you to read the step-by-step directions below.

Each week you will have 2 check-in options:

- Pre-check your kid/student in online, in advance - even in the car on Sunday morning!
- OR check in on sight at the appropriate kiosk/room

To pre-check your kids/student in online:

- Download the app using the prompts [here](#).
- Once the app is open search for and select Oakwood Church
- Tap the profile box to log in - be sure to follow the prompts!
- Now, to check-in your kid/student:
- Tap the check-in box
- Select the location of your kid/student's Sunday program: 4 years - 1st grade, 2nd - 5th grade, or student ministry
- Then your family list will appear:
- Select the kids/student's name
- Their profile will appear-select the group your they will participate in
- Hit apply
- If checking in more than one kid/student, follow the same steps again
- Hit NEXT
- A QR code will appear on your phone that you can use at the Pre-Check Line when you arrive at church

If you are waiting to check your kid/student in at Oakwood:

- Go to the Check-in kiosk or room for the appropriate group:

- 4-year-olds thru 1st graders are on the upper level by the elevator
- 2nd thru 5th graders check-in is on the lower level
- Middle & high school students are in the high school room on the upper level

After service pick-up:

- Please go back to the desk outside the area where your kid/student is meeting to pick them up.
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As with all new things, it may take some time to adjust. We encourage you to come early to help us get everyone checked in before the service start. Check-in kiosks/rooms open at 8:45 a.m.

We can't wait to see you all on Sunday!

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